



SECONDARY PARENT HANDBOOK

2024 - 2025

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MESSAGE FROM THE PRINCIPAL

Liam Cullinan | Principal & Head of Secondary

It is with great pleasure and excitement that I extend a warm welcome to our esteemed school community. As we begin this new chapter together, I am delighted to present to you the Nord Anglia International School Abu Dhabi Student and Parent Handbook. This comprehensive guide embodies our commitment to fostering a nurturing, inspiring, and intellectually stimulating environment where every student can flourish and succeed.

At Nord Anglia International School Abu Dhabi, we believe in empowering students to become global citizens, lifelong learners, and compassionate leaders. Our exceptional educational programs, dedicated staff, and state-of-the-art facilities create an unparalleled learning experience that transcends boundaries and cultivates a love for knowledge.

The Handbook Aims to Provide:

Academic Programs: Explore our rigorous and dynamic curriculum designed to challenge and engage students at every stage of their educational journey. Learn about our diverse subject offerings, enrichment activities, and personalized learning pathways.

School Values and Expectations: Familiarize yourselves with our core values of respect, responsibility, integrity, and kindness. These principles form the foundation of our school community and inspire positive interactions among students, parents, and staff.

Student Support Services: Understand the various resources available to support your child's academic, social, and emotional well-being. Our dedicated team of counselors and learning support specialists is committed to nurturing each

student's unique strengths and needs.

Parent and School Partnership: Learn about the vital role parents play in their child's education and discover ways to actively engage with our school community. We believe that strong parent -school collaboration is essential for a student's success.

School Policies and Procedures: Become familiar with our school's guidelines, policies, and procedures to ensure a safe, harmonious, and inclusive learning environment for all.

This Handbook is more than just a compilation of rules and guidelines; it represents the shared aspirations and values of our community. Together, we create an environment where academic achievements are celebrated, friendships are formed, and memories are cherished for a lifetime.

To our students, I encourage you to embrace curiosity, challenge yourselves, and strive for excellence in all that you do. Remember that you are part of a global community that celebrates diversity and encourages you to make a positive impact in the world.

To our parents, thank you for entrusting us with your child's education. We value your partnership and look forward to working together to nurture and support your child's growth and development.

As we embark on this exciting journey together, I invite each member of our Nord Anglia International School Abu Dhabi family to contribute to the spirit of collaboration, respect, and excellence that defines us.

Liam CullinanExecutive Principal



ACADEMIC CALENDAR 2024/2025

August Sun Mon Tue Wed Thu Fri Sat



September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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29	30					

July



















THE SECONDARY SCHOOL DAY TIMETABLE 2023-2024

YEARS 6 - 8

MORNING ENRICHMENT 7.30AM - 8.15AM

MONDAY - THURSDAY	FRIDAY
Registration 8.15am - 8.40am	Registration 8.15am - 8.40am
Periode 1 8.40am - 9.40am	Periode 1 8.40am - 9.40am
Periode 2 9.40am - 10.40am	Periode 2 9.40am - 10.40am
BREAK 10.40am - 10.55am	BREAK 10.40am - 10.55am
Periode 3 10.55am - 11.55am	Periode 3 10.55am - 11.55am
Periode 4 11.55am - 12.55pm	
LUNCH 12.55pm - 1.30pm	
Periode 5 1.30pm - 2.30pm	
Periode 6 2.30pm - 3.30pm	
Enrichment 3.30pm - 4.30pm	

Timetables are distributed on the first day of the academic year.

The timetable runs over a two week peroiod, so it is important that your child knows which week is operating and that they have the right books and material for that week.

The alternate weeks are labelled Week 1 and Week 2.

THE SCHOOL DAY STUDENT WELLBEING AND INCLUSION

WELLBEING

At NAS Abu Dhabi we celebrate neurodiversity across our whole school population and we are committed to providing inclusive learning opportunities for our students. Subject teachers provide high quality teaching and learning; collaborating with our dedicated Inclusion Team to promote personalized and evidence-based approaches to ensure that learning is accessible for all. We utilize feedback from parents, teachers & external professionals, engage in class observations and collate data from assessments, to determine whether students may need additional support to achieve their full potential. Where it is determined that a student may need additional support, we work together with families to create a collaborative approach to education, recognizing the valuable role that community plays in student success.

Wellbeing is one of our core values at NAS Abu Dhabi. We aim to promote positive mental health and wellbeing for the entire school community: students, staff and parents. We accomplish this using both universal whole school approaches, and specialized targeted interventions.

A child or young person's mental health will be influenced by many things over time, and because they all have different personalities, they will react and cope with challenging situations in different ways. At times, students may experience difficulties, anxiety or have challenges in finding a sense of perspective, which may be related to a range of factors. In these circumstances, the school's wellbeing team, which is designed to complement the pastoral system, provides an opportunity for students to address their concerns in a calm and non-judgmental environment.

We foster an informal, friendly environment and mentor-mentee relationships between our students and staff, which encourages students to speak up if they need any support - whether this be academic, social or emotional in nature. When the support needed is of a more sensitive and personal nature, a student may prefer to speak to a member of the Safeguarding Team. An appointment may be arranged at any time, and in a situation that demands a more immediate response, support and advice is given as a priority.



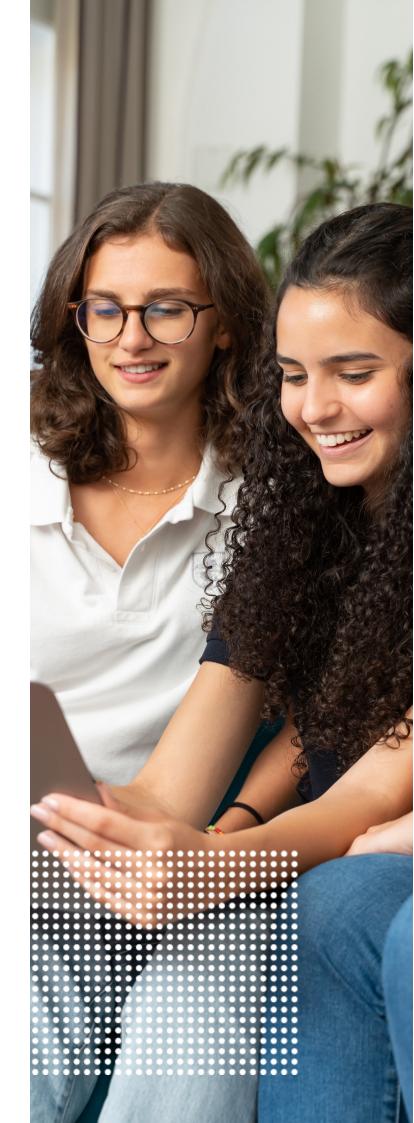
THE SCHOOL DAY ATTENDANCE

HOLIDAY AND OTHER ABSENCES

Sustained learning is important, parents are asked to avoid arranging holidays during term time. There may be rare, unavoidable reasons for a student to be absent from school beyond illness. In all cases of proposed absence during term time, parents must seek permission from the Head of School in writing at least ten days before the proposed absence. Where permission is not sought, absences will be recorded as unauthorized; Repeated instances of unauthorized absence may call into question the student's future attendance at the school. We ask that all parents inform the school directly if a student is going to be absent for any reason.

Contact should be made via the student's Personal Tutor, preferably via email. If it is a future known absence that requires authorization from the Head of School via the app is submitted. Absences must be explained to ensure the correct follow up procedures can take place in line with ADEK requirements.

We expect and require students to maintain a 98% attendance record. Failure to do so will need further explanation and may result in remediation if, in the opinion of the school, the student's learning has been affected. Good attendance and time keeping contributes to high achievement.



SECONDARY SCHOOL ESSENTIALS

ENRICHMENT ACTIVITY PROGRAMME (EAP)

The full list of EAPs will be available through parent application during first week of each term when students can sign up for their preferred activities. EAPs run from Monday to Wednesday. Details of provision for 2024/25 will becommunicated at the start of each session.

Our external providers will be available on site during September with details about programmes and schedules from which options can be made.

THE MUSIC ACADEMY

The Music Academy offers all students a fully comprehensive musictuition programme including piano, voice, strings, woodwinds, brass and percussion. Numerous music recitals are scheduled throughout the year offering students of all levels to experience performing in front of an audience which will inturn will help them in preparation for competitions and exams. These performances will take place in the Auditorium where friends, family and teachers are all welcome to attend to support our young musicians.

For further information on our individual music lessons pleasecontact:

Marie Connolly
Director of Performing Arts
marie.connolly@nasabudhabi.ae



SECONDARY SCHOOL ESSENTIALS SCHOOL NURSE / MEDICAL

SCHOOL NURSE

Please ensure your Medical and Immunization Record and Consent Form is returned to Admissions prior to the start of school.

When in school, our school nurse is the first point of contact in terms of the physical wellbeing of the students in our care.

This includes immunizations and other forms of preventative medicine (such as information on healthy eating).

The school nurse is responsible for coordinating and liaising with all government bodies (the Ministry of Health), visiting physicians, health care providers and parents.

Where children need off-site (doctor or hospital) medical care, parents will be contacted by the nurse to make the relevant arrangements.

When a student is taken ill in school, the nurse will assess them and decide on the best course of action. Students who are ill should not be sent to school.

Parents with children with special medical needs should meet with the nurse to discuss any personalized provision required. This includes chronic illness, congenital conditions or transient medical issues, such as a broken leg.

The nurse can administer over the counter medication with consent from parents. Any, and all, medication needed to be administered during the school day has to be signed for by a parent at the clinic. No medication is to be self administered.

Parents are responsible for maintaining their correct contact information via the Parent App, as this will be used to contact them in the event of any medical matters.



UNIFORM & EQUIPMENT - SECONDARY SCHOOL UNIFORM



Year 7 - Year 11

BOYS

compulsory uniform

- Black bag
- NAS Abu Dhabi blazer
- NAS Abu Dhabi tie
- NAS Abu Dhabi shirt
- NAS Abu Dhabi skirt or tailored trousers
- Plain white ankle socks
- Plain black leather shoes—no trainers, plimsolls or sandals

GIRLS

compulsory uniform

- Black bag
- NAS Abu Dhabi blazer
- NAS Abu Dhabi shirt
- NAS Abu Dhabi skirt or tailored trousers
- Plain white ankle socks
- Plain black leather shoes—no trainers, plimsolls or sandals

PE Uniform

NAS Abu Dhabi PE Uniform- compulsory

Optional Items

NAS Dubai fleece jacket *

SECONDARY SCHOOL ESSENTIALS PERSONAL PROPERTY & APPEARANCE

EARRINGS

Only one pair of studs or small earrings are permitted.

No earrings for boys

JEWELLERY

Students may wear a wrist watch and a maximum of two additional item, e.g. ring, bracelet

HAIR STYLES

Any excessive fashion hairstyles are not permitted, this includes unnatural colours of hair. Long hair must be tied up in lessons.

MAKE - UP

No make up except concealer is permitted. Students will be asked to remove if inappropriate.

NAILS

No nail extensions are permitted. Clear nail varnish or French manicure finish only.

MOBILE PHONES

The school is not responsible for any loss or theft of phones. All phones are to be kept in lockers and switched off. Mobile phones will be confiscated if they are seen using during school hours.

LABELLING ITEMS

Make sure all uniform equipment and accessories are clearly labelled.

APPEARANCE

Smart appearance at all timesis important.

Shirts must be tucked in neatly andties tied correctly.

Girls' skirts must be at knee level.

Blazers must be worn when moving around the school but can be removed during lessons, break and lunch.

SECONDARY SCHOOL ESSENTIALS

LOST PROPERTY, LOCKERS & EQUIPMENT

SECONDARY SCHOOL EQUIPMENT

We expect every student to have the basic items of equipment for every lesson:

Pens (black, blue, red, purple, green, orange or yellow), HB Pencils, ruler (30cm), compass, protractor, sharpener, highlighters, scissors, coloured pencils and glue.

Electronic Scientific Calculator - Casio model FX-991EX and Sharp model EL520G. Many models are suitable but please ensure that the calculator you buy includes the fraction key as well as the scientific functions.

Text books and certain specialist equipment may be issued on loan. Students will be given an exercise book or folder for each subject. Exercise books should be covered in a transparent protector. If students lose or willfully damage anything they will be expected to pay for a replacement. This also applies to furniture and the school buildings.

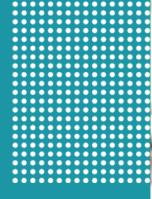
If the item is not found straight away, please ask at the main reception. Property that has been labelled with the child's name are easy to return to their owners. Please name all items. Lost and labelled NAS Abu Dhabi uniform and bags are kept at the main reception. Any other lost items are under the stairs next to the lift and auditorium. At the end of term any unclaimed items will be donated.

LOCKERS

All students will be given a locker outside their form room. Items not being used during lessons should be placed inside the lockers. The locker provided will hold the majority of a student's books and bags. These are to be kept tidy at all times; with items placed inside the lockers; not on top or in front. Locker checks will be routinely conducted by personal tutors. We encourage students to place books that they do not need in their locker.

LOST PROPERTY

If a student finds something that someone has lost, please hand it into reception. If a student loses something then they should inform their class teacher or Personal Tutor.





IMPORTANT ASPECTS OF OUR CURRICULUM – BRING YOUR OWN DEVICE POLICY (BYOD)

PURPOSE AND REASON

The BYOD policy is designed to ensure that all students are given the opportunity to develop the necessary skills and literacy to thrive in our digital age. Student-centered learning is a key value of any 21st Century school and BYOD helps support this philosophy, students are given more opportunities to take responsibility, develop digital literacy skills and more options on how to present their learning.

WHAT KIND OF EDUCATIONAL ACTIVITIES WILL THE PERSONAL DEVICES BE USED FOR?

- Microsoft office 365 platform is an essential tool used across subjects. The
 platform can be used for multiple purposes which includes producing documents,
 spreadsheets, slide show presentations,
 email communication and collaboration
 amongst their peers and teachers.
- One Drive and SharePoint for the purpose of collaboration and accessing resources.
- Accessing the NAS online learning environment during class to support learning.

Access to video and audio recordings to support learning (Only in accordance with the Acceptable User Contract).

- Self-regulation on key educational platforms.
- Accessing Seesaw for teachers to monitor and assess children's learning.
- In addition teams must be installed prior to orientation to ensure access to curriculum and support resources.

DEVICES AND SOFTWARE

SUGGESTED DEVICES

- Windows Laptop
- Apple Laptop (MacBook)
- Whilst iPads are appropriate for Year 6 to 8, students Year 9 and above should have a laptop.

This policy applies to devices which have a screen & physical keyboard permanently attached to it.

SUGGESTED MINIMUM SYSTEM REQUIREMENTS

Operating System	Windows or MacOS
Processor	1.3GHz dual-core
RAM	4Gb Minimum

SOFTWARE

Office 365 must be installed on the device, this is free and comes with the students online Office 365 account (login to your 365 account and download office). Teams is essential should online learning be required. Any other subject specific software that is recommended, is at the responsibility of the user for access to support material and resources.

CONDITIONS OF USE

All BYOD scheme members are required to fill out the AUA policy (Acceptable Use Agreement Policy), signed by both the parent and the student user, with details of make, model & MAC address of device.

GUIDELINES FOR STUDENTS

Students who bring their own device must always adhere to the BYOD policy & AUA policy at all times.

Each member of the school staff has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects within school.

Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.

Devices may not be used for non- instructional purposes (such as making personal phone calls and text messaging). Devices should be sufficiently charged before the start of school every day.

Students may not use devices to record, transmit, or post photographic images or video of a person or persons on campus during school hours or during school activities, unless otherwise allowed by a teacher.

Accessing gaming sites unless those approved for educational reasons by class teachers is strictly forbidden.



IMPORTANT ASPECTS OF OUR CURRICULUM – BRING YOUR OWN DEVICE POLICY (BYOD)

- Devices may only be used to access computer files on internet sites which are relevant to the classroom curriculum.
- Students must ensure they have the latest software installed on their devices, relevant to the subject area.
- It is the student's responsibility to maintain sufficient memory capacity on their device to enable its use for educational purpose.
- Devices must have appropriate protection/cases to avoid any accidental damage.
- Devices must be clearly labelled, both physically on the device and electronically with the student's name.
- Devices must have a secure login and password.
- The school's Behavior Policy/ Acceptable use policy is applied if students fail to adhere to these guidelines.

STUDENTS, PARENTS/ GUARDIANS AND STAFF ACKNOWLEDGE THAT:

• The school's network filters will be ap-

- plied to a device's connection to the internet and any attempt to bypass the network filters is prohibited.
- NAS Abu Dhabi are authorized to collect any device that is suspected of breaching the BYOD policy, the AUC, the data protection and information security policy for the suspected source of an attack or virus infection. If the device is locked or password protected the student concerned will be required to unlock the device at the request of authorized staff with a parent present.
- All students involved in the BYOD program will supply their own devices and be responsible for its safety and usage, whilst on the school premises.
- When accessing the school WiFi, they must agree to terms and conditions set out on the online authentication page.
- Students, Staff and Parents/ Guardians are prohibited from knowingly bringing a device on premises that infects the network with malware, virus, Trojan, or programme designed to damage, alter, destroy, or provide access to unauthorized data or information.
- Students, Staff and Parents/ Guardians are prohibited from processing or accessing information on school property related to "hacking" altering or bypassing network security policies.

- Printing from personal devices will not be possible at school.
- NAS Abu Dhabi are not responsible for restoring devices where passwords have been forgotten or the device is locked.
- It is the choice of the individual families to insure devices against loss or damage.
- Personal devices must be charged prior to school and run on battery power while at school.
- NAS Abu Dhabi is not responsible or liable for loss or damage of students' personal devices or cases.
- Any student in breach of this BYOD policy will result in the application of the School Behavior Policy, possibly leading to confiscation of the device.
- Online safety is a core element of NAS Abu
 Dhabi's computer science curriculum,
 where the scope and sequence will be visit ed numerous times throughout the academic year.
- Students should only use Microsoft Teams
 Chat for educational purposes and should
 not create their own teams chat/groups
 without the involvement of staff. The chat
 function is specifically for students to communicate with their teachers and not for
 any other person.
- Students should not accept invitations from any user who is not part of the NAS Abu Dhabi community
- Students are not to send any inappropriate messages, images or audio files as per the laws governed by the UAE
- Whilst on school property or when used for online learning.

LOST, STOLEN, OR DAMAGED DEVICES:

- Each user is responsible for his/ her own device and should use it responsibly and appropriately. The School will take no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices.
- IT Service and Computer Science Staff will help users identify how to keep personal devices secure. Users will have the final responsibility for securing their personal devices.
- NAS Abu Dhabi staff are not responsible for any troubleshooting, repair maintenance or upgrade to any personal device brought into school under the BYOD policy.
- For iPads, we recommend that screen protectors and durable covers are purchased to keep devices safe along with a name tag to distinguish devices
- Personal insurance on devices is highly recommended to ensure accidental damage is covered outside of any potential warranties provided by manufactures. This would be at a personal cost to families
- By opting into this communication, you agree with NAS Abu Dhabi Bring Your Own Device Policy and the above additional guidelines.
- If, for whatever reason, you are not in agreement with the details contained herewith, please contact your personal tutor directly. If we do not receive an email indicating that you do not wish your child to adhere with the BYOD policy, we will then make direct contact with families.



IMPORTANT ASPECTS OF OUR CURRICULUM – PERSONAL AND SOCIAL DEVELOPMENT



PERSONAL & SOCIAL DEVELOPMENT

As a school we are focused on the celebration of all cultures and societies. We pride ourselves on our openness and willingness to celebrate all cultural communities in our school.

At NAS Abu Dhabi we have a commitment to the holistic development of every child and throughout the school, we explore age appropriate topics including those centered around themes of positive relationships such as bullying, friendships, racism, and prejudice. Global issues such as the environment, human and animal rights. Students learn what it is to be a responsible citizen.

A NOTE TO PARENTS

We do, of course, tackle all the topics here carefully, sensitively and with respect to the law and local culture of the UAE. We are more than happy to discuss what we cover and how we do it. Please speak to your child's Personal Tutor for more details.

COMMUNICATIONS PASTORAL CARE IN SECONDARY

THE PERSONAL TUTOR

Built into our ethos and core values is the belief that each child is unique, both as a learner and as an individual, and through our curriculum and pastoral care we aim to recognize this.

Every child will come up against barriers to learning at some point. Whether they are academic, social, behavioral or emotional, we will always support them in finding a way to overcome their setbacks. The role of your child's Personal Tutor is central to this. The Personal Tutor is tasked with getting to know what makes your child unique and supporting them on every step of their learning journey. They will take an oversight of your child's academic progress in all subjects, as well as nurturing their personal and social development. As such, they will be your first point of contact in school.

THE PERSONAL TUTORS FOR 2024 2025 ARE:

Year 6A – Laura Brooks

Year 6B – Gabriella Biswas

Year 7A - Catharine Keen

Year 7B - Jelanie Atkinson

Year 8A - Rizwana Shaikh

THE SAFEGUARDING TEAM

An additional tier to our pastoral care is the Safeguarding Team. This team meets on a weekly basis to discuss the social, emotional and physical wellbeing of any students who have been brought to their attention. These meetings are strictly confidential and aim to place a 'Team Around Child' (TAC)

to support vulnerable young people who may be experiencing certain difficulties beyond their learning in the classroom.

If you have any questions about pastoral care in the Secondary school, please contact our Principal.



EXPECTATIONS & AGREEMENTS CODE OF CONDUCT

ON THE WAY TO AND FROM NAS ABU DHABI STUDENTS WILL:

- Look smart and tidy
- Be sensible and mindful of others
- Be courteous and helpful to other people
- Behave respectfully at all times whether through words and / or actions.
- Queue in a sensible way when waiting for the bus
- Encourage others to behave sensibly

IN OUR CORRIDORS STUDENTS WILL:

- Wear the correct uniform
- Not run or shout
- Be courteous to all teachers, students and staff
- Greet their peers, guests and staff respectfully
- Hold the doors open for others

FOR LESSONS STUDENTS WILL:

- Bring all relevant equipment including exercise books and homework
- Exercise books and homework
- Bring PE kit to PE lessons
- Bring necessary equipment for practical lessons

- Keep mobiles and electrical equipment in lockers
- Remember to bring their charged devices (not mobile phones) to conduct research and facilitate their learning

AT BREAK TIMES AND LUNCHTIMES STUDENTS WILL:

- Behave sensibly
- Treat the building with respect
- Line up quietly while waiting to buy food
- Treat other people's belongings with respect
- Always put litter in a bin and encourage others to do the same

IN THE CLASSROOM STUDENTS WILL:

- Hand work in on time
- Be actively engaged in their learning
- Bring to the lesson all they need to learn
- Follow all instructions
- Respect other people and their property
- Listen to other students and teachers
- Chewing gum is strictly prohibited. Please follow the school rules and refrain from chewing gum.

EXPECTATIONS & AGREEMENTS HOME SCHOOL AGREEMENT

At NAS Abu Dhabi we want to work with students, parents, staff and the Advisory Board to create a school environment that ensures quality first-teaching, where students enjoy the classroom experience and feel intellectually challenged and stimulated. We believe in the importance of equipping students with the values and skills that will help their development and learning for life. We want to build self-esteem and confidence and create opportunities where students, parents and staff know that their thoughts and ideas are valued. We are convinced that this can happen when parents, students and staff agree to work together in partnership. The Home/School Agreement is an agreement to work together.

THE PARENTS

I/We shall aim to:

- Ensure my child attends regularly, on time, be properly equipped and in full school uniform.
- Respectfully make the school aware of any concerns which might affect my child's education and welfare throughout the correct channels.
- Support and uphold the school's policies and guidelines for behaviour.
- Attend parents' evenings and discussions about my child's progress.

NAS ABU DHABI We will.

- Make the school a safe and secure environment where learning can take place.
- Ensure that your child achieves their full potential as a valued member of the community.
- Provide a balanced curriculum which follows national guidelines.
- Achieve high standards of work and behavior.
- Inform you of any concerns that has potential to affect your child's work or behavior.
- Issue regular reports home.
- Set and monitor homework.

THE STUDENT I shall:

- Attend the school regularly and be on time.
- Bring all the equipment I need every day.
- Wear full school uniform and take pride in my appearance.
- Do all my class work and homework to the best of my ability.
- Be polite, helpful and respectful to others in and outside of the school.
- Keep the school and its environment free from litter and graffiti.



EXPECTATIONS & AGREEMENTS THE INTERNET

To ensure a safe environment for your child we operate the following Internet agreement.

- 1. Students agree to use the internet for constructive educational purposes only.
- 2. Students will not visit sites which are offensive, illegal or defamatory.
- 3. Students will observe rules and laws of copyright and plagiarism.
- 4. Students will be fair with the network, refraining from time consuming downloads of large files.

- 5. Students will not give out personal details about home, the school, addresses or telephone numbers.
- 6. Students should report to a member of staff any information they come across that makes them feel uncomfortable or they feel is inappropriate.

Please refer to our website for our Acceptable Use Policy on electronic devices, and for our

EXPECTATIONS & AGREEMENTS

BULLYING

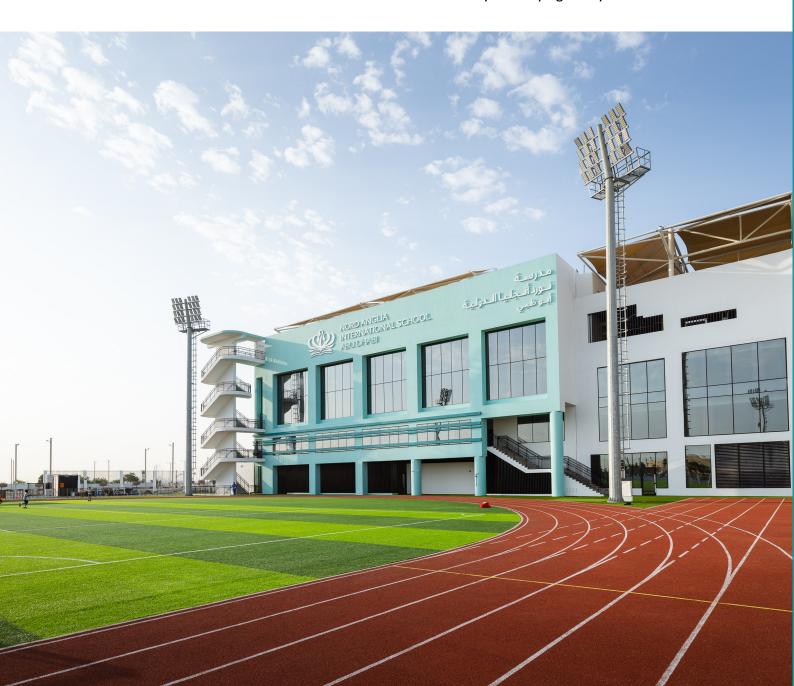
Bullying is extremely rare at NAS Abu Dhabi. Bullying may be verbal, physical or take place through social media and the Internet. It will not be tolerated by the school in any form whatsoever.

If your child is a victim of bullying, or if they observe incidents involving others, do not hesitate to inform a member of staff.

We encourage our students to be proactive and resilient in their daily lives as this is an extremely powerful way to prevent bullying before it occurs.

Regular surveys and monitoring takes place in order to prevent bullying in our school.

You can view our Anti-Bullying Policy and our Counter-Cyberbullying Policy on our website.



EXPECTATIONS & AGREEMENTS SETTING THE RIGHT STANDARDS

At NAS Abu Dhabi, our primary focus is on enhancing teaching and learning. A well-disciplined environment fosters effective learning, which is built on well-prepared and organized lessons, clear and consistent feedback on work, and high expectations. Our teachers also provide supportive guidance and praise to encourage and recognize student achievement.

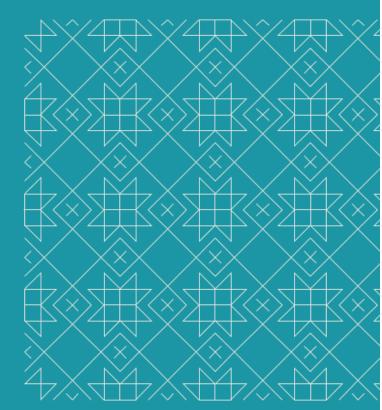
All members of staff are responsible for maintaining a calm, caring and disciplined atmosphere about the school. Staff supervises children in and out of the classrooms by meeting and greeting at the door and taking responsibility for checking behavior on the school site generally. Classes begin with students having necessary equipment on the desk such as academic passports, pens, pencils and rulers.

The uniform should be perfect. Exemplary standards of behavior are expected from our students and our teachers maintain the standards we expect; this begins with personal presentation.

Sanctions are used to remind students about the Home/School Agreement and patterns of acceptable behavior. We believe that selfdiscipline is best. However, sometimes this needs to be supported by imposed discipline and appropriate sanctions. Detentions at break and/or lunch time, and extra work may be used for minor misdemeanors. After school detentions, being placed 'On Report' or isolation from lessons may be used for more serious matters.

In rare instances, more serious measures may be required, including the possibility of excluding a student from school, in consultation with parents. We collaborate with parents to address misconduct using our disciplinary methods. We have a zero-tolerance policy for unruly, racist, or violent behavior.

You can view our Behavior for Learning policy on our website.



EXPECTATIONS & AGREEMENTS HOMEWORK POLICY

We believe that homework is a vital part of students' learning. Homework is any work or activity a student is asked to do outside lesson time, either on their own or with their parents.

HOMEWORK HAS A VARIETY OF PURPOSES. THESE INCLUDE:

- To strengthen the engagement of students in their learning and have fun
- To continue learning outside of the classroom
- To help a student to take responsibility for organizing their own work.
- To give opportunities for them to work independently.
- To consolidate and develop understanding.
- To prepare for future class work.
- To extend the time available for learning.
- To support the home/school relationship.
- To enable individuals to devote time to particular demands within lessons.

As teachers, we will ensure that the work set is meaningful, relevant and that it forms an integral part of their learning. Students must ensure that they hand their homework in on time and

that, as with class work, they take pride in work completed outside the classroom and complete it to the best of their ability. Students should have their Passport with them at all times to record their homework.

YEAR GROUP	2 - 3 SUBJECTS PER NIGHT
Year 6	20 mins per subject
Year 7	20 - 30 mins per subject
Year 8	30 - 40 mins per subject
Year 9	40 - 60 mins per subject
Year 10	40 - 60 mins per subject
Year 11	40 - 60 mins per subject



PARENTS' ASSOCIATION / ADVISORY BOARD / CLASS REPRESENTATIVES

PARENTS' ASSOCIATION

The Parents' Association (PA) is an active and supportive feature of our school. It drives many functions (Gala Dinner, Quiz Nights), events (school picnic, Christmas Fayre, Spring Fayre), volunteer programmes and the running of our amazing coffee shop - NAS Café.

CLASS REPRESENTATIVES

Each class has parent Class Representatives that voluntarily come forward at the start of year.

The volunteer role of Class Rep is to help build the community outside of the classroom with responsibilities focusing on the non-academic, but highly integral social aspects of school life.

If you are interested in becoming a Class Rep or for information, please contact us.

ADVISORY BOARD

The Advisory Board exists to support the school in terms of its development and strategic approach. It is also (with the understanding that the ADEK has input into these matters) the final internal appeal body for such matters as student exclusion and other more serious disciplinary matters, should they occur. The board meets three times per year on a normal basis but might meet more frequently as required.

The advisory board is who will work with the school's inspection team and the Principal to ensure that our standards are met and communicated properly.